

## TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 8

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 8, 2024, at 7:00 P.M. with the following persons present:

TRUSTEES: Jim VanDeGrift, Jonathan Sams and Dan Jones (7:40)

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Jon Paul Campbell, Kenny Hickey, Brad Edrington, Matt Helton, Gideon Conger, John Seckel, Jeromy Guerra, Alan Foley, Taylor Meldrum, Ann Burrell, Dennis Cain, Heather Cain, Gabriel Cain, Rhonda Boos, Heather Jones, David Jones, Stacy Posega, Jadyss Maslers, Chris Posega, Mark Ferriell, Kathleen Becker and Olivia Bires.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on December 22, 2023, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. VanDeGrift and seconded by Mr. Sams the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

The minutes of the Economic Development Work Session held on December 18, 2023, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The minutes of the Road Department Work Session held on December 18, 2023, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Jonathan Sams, Trustee, noted that there were many visitors to attend the swearing in ceremony of 5 new hires. Mr. Sams stated that the Board is happy to have the new employees and welcomed them to a long line of Turtlecreek Township Employees. Mr. Sams turned over the ceremony to Deputy Chief Jon Paul Campbell.

Deputy Chief Jon Paul Campbell swore in each of the new hires. They are Chris Posega, Ashley Brooks, Casey Brewer, David Jones and Gabriel Cain. After being sworn in, the new staff, family members and friends were excused to the day room for a casual reception.

Mr. VanDeGrift made a motion, seconded by Mr. Sams, to approve the 2024 Permanent Appropriations. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-01** (A copy of the resolution will be included in the minutes).

Department Reports:

### Fire/EMS:

Jon Paul Campbell, Deputy Fire Chief, informed the Board That Shannon Deye requested to be reinstated to active status as a part time EMS-Paramedic, terminating her unpaid leave of absence. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the reinstatement of Shannon Deye to active status with the department effective January 12, 2024. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-02**. (A copy of the resolution will be included in the minutes.)

Chief Campbell informed the Board that Mark Hall has requested a leave of absence that would extend beyond the permitted 6 months allowable by the township personnel policy. Therefore, Mark Hall will be terminated effective January 8, 2024. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the termination of Mark Hall as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-03**. (A copy of the resolution will be included in the minutes.)

Chief Campbell informed the Board that on January 5<sup>th</sup> 4 off duty personnel took Engine 31 and attended the Funeral Services for Robert Wyson, who was a member of the Clinton Warren Joint Fire District for over 50 years.

Chief Campbell informed the Board that the Traverse has a door ding that needs to be repaired and will be evaluated by Mr. Hickey. Chief Campbell also informed the Board that the Tahoe has a rim that needs to be replaced due to rust.

#### **Road and Bridge:**

Kenny Hickey, Road/Maintenance Supervisor, informed the board the Warren County Engineer's office has requested an agreement regarding participation in the road-resurfacing project for 2024. The preliminary cost estimate is \$1,037,999.01. Mr. VanDeGrift made a motion, seconded by Mr. Sams, to approve participation in Warren County Engineer's Annual Resurfacing Project for 2024. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-04**. (A copy of the resolution is included in the minutes).

Mr. Hickey further explained that besides the projected cost of Road Resurfacing, a Pier Wall Project previously approved has a projected cost of \$329,000.00 and the Glosser Road pipe projected cost is \$325,000.00.

#### **Administration:**

Tammy Boggs, Township Administrator, requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$352.87. The purchases are \$102.87 from Amazon, \$17.28 from Rural King, \$62.58 from The Home Depot, \$161.60 from Kroger and \$8.54 from Wasabi. Mr. VanDeGrift made a motion, seconded by Mr. Sams to subsequently approve the expenditures in the cumulative amount of \$352.87. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-05**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that a Resolution is needed to appoint James VanDeGrift and Joe Kramer to the Lebanon-Turtlecreek JEDD Land Use Review Board. The Board shall consist of two members appointed by the Lebanon City Council and two members appointed by the Turtlecreek Township Trustees who will make recommendations to the Warren County Commissioner's with respect to planning, zoning and land use decisions affecting territory within the Lebanon-Turtlecreek JEDD. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the appointments and resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-06**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received a letter from Sieber Construction notifying the Township that they will be constructing 44 units of 1-2-bedroom apartments for senior housing on Dave Avenue.

A discussion regarding the voting results of Issue 2 was tabled until the next meeting.

Mrs. Boggs asked the Board how they would like to meet with residents interested in serving on county boards. Mr. Sams stated that Jeff Monroe had inquired about open seats. Mrs. Boggs stated that Phil Garver had also inquired. Mr. Sams requested that Mrs. Boggs set up meetings with both Mr. Monroe and Mr. Garver.

Mr. Sams spoke about updating the Mixed-Use Zoning on the West side of the Township. Mark Ferriell asked how Shaker Run was allowed to have such high density from 2000. Mr. Sams spoke about how important the decisions we make now have a lasting impact on our community. Twenty years ago, the Township was small and rural. Our 65 square miles have changed a lot over the last 20+ years. Area plans were made more recently to address different areas identified throughout the Township with input from residents. Mr. Sams invited Mr. Ferriell to participate in the Mixed-Use Zoning area planning in the future.

Mrs. Boggs informed the Board that Warren County Engineer Neil Tunison presented the Warren County Commissioners with a letter asking for support for the Greentree road interchange. The Commissioners stated that they want to see work studies, work sessions with more information from residents.

#### **CORRESPONDENCE:**

**IN:**

Letter from Duke Energy regarding the work for the Greentree Substation.  
 Email regarding the Pipeline Safety Program training.  
 Email from Duke Energy for repair of a streetlight.  
 Letter from Sieber Construction regarding Belmar Trail of Lebanon, a senior housing development with 44 units of 1- & 2-bedroom apartments for seniors over 55. Located on Dave Ave.  
 Email from Mr. Hoskins regarding a fire report.  
 Legal Notice from Warren County Board of Commissioners regarding a public hearing to be held regarding rate increases for water and sewer fees for 2024, - 2026. Changes to the water tap fees, sewer connection fees, and other fees and charges.

**OUT:**

Letter to Warren County Rural Zoning Inspection regarding the Sisters Limited LTD property.  
 Email to Duke Energy for repair of a streetlight.  
 Email to Warren County Park regarding CPR classes.  
 Email to Mr. Hoskins regarding a fire report.  
 Letter to Reddy Electric Company regarding health insurance.

**Fiscal Officer Reports:**

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 35383 through 35403 (copy to follow) and Vouchers 1361-2023 through 1364-2023 and Vouchers 1-2024 through 51-2024.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
12/18/23	12/27/23	1252-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$8,124.71	LOCAL GOVT HB62 DECEMBER 2023 (DIRECT DEPOSIT)
12/18/23	12/27/23	1253-2023	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT DECEMBER 2023 (DIRECT DEPOSIT)
12/26/23	12/27/23	1254-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,873.50	NEW \$5 PERMISSIVE AUTO NOVEMBER 2023 (DIRECT DEPOSIT)
12/26/23	12/27/23	1255-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$1,902.49	MOTOR VEHICLE LICENSE TAX NOVEMBER 2023 (DIRECT DEPOSIT)
12/26/23	12/27/23	1256-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,616.21	CENTS PER GALLON DECEMBER 2023 (DIRECT DEPOSIT)
12/26/23	12/27/23	1257-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,118.50	OLD \$5 PERMISSIVE AUTO TAX NOVEMBER 2023 (DIRECT DEPOSIT)
12/26/23	12/27/23	1258-2023	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$19,138.32	GAS EXCISE TAX DECEMBER 2023 (DIRECT DEPOSIT)
					<b>\$42,738.58</b>	
12/21/23	12/27/23	1259-2023	US TREAS DEPT OF BA	2191-299-0000	\$290.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/22/23	12/27/23	1260-2023	AARP SUPPLEMENTAL	2191-299-0000	\$108.60	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/20/23	12/27/23	1261-2023	HNB-ECHO	2191-299-0000	\$130.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/22/23	12/27/23	1262-2023	HHP OHIO	2191-299-0000	\$180.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/26/23	12/27/23	1263-2023	ANTHEM BLUE	2191-299-0000	\$119.23	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/22/23	12/27/23	1264-2023	MINUTEMEN OHIOCOMP	2191-299-0000	\$893.78	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/28/23	1/1/24	1266-2023	OHIO DEPARTMENT OF TRANSPORTATION	2031-892-0000	\$120.00	REFUND OF CLASS FEES MEECE & RETALLICK
12/28/23	1/1/24	1267-2023	AARP SUPPLEMENTAL	2191-299-0000	\$110.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/28/23	1/1/24	1268-2023	HNB-ECHO	2191-299-0000	\$192.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/28/23	1/1/24	1269-2023	MEDICOUNT MANAGEMENT INC	2191-299-0000	\$910.17	LIFE SQUAD SERVICES NOVEMBER 2023(DIRECT DEPOSIT)
12/29/23	1/1/24	1270-2023	HNB-ECHO	2191-299-0000	\$194.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					<b>\$3,248.20</b>	
12/28/23	1/1/24	1265-2023	CITY OF LEBANON	1000-101-0000	\$379.45	CARDINAL LANDSCAPE ANNEXATION REPARATION TY 2022
					<b>\$379.45</b>	
12/29/23	1/1/24	1271-2023	OHIO TAX EXCISE & ENERGY DIVISION	2031-539-0002	\$81.24	MOTOR FUEL TAX REFUND GASOLINE
12/29/23	1/1/24	1272-2023	OHIO TAX EXCISE & ENERGY DIVISION	2031-539-0002	\$239.23	MOTOR FUEL TAX REFUND DIESEL
					<b>\$320.47</b>	
12/29/23	1/1/24	1273-2023	STAROHIO	1000-701-0000	\$13,338.36	DECEMBER 2023 INTEREST
12/31/23	1/1/24	1274-2023	PRIMARY	1000-701-0000	\$2.51	DECEMBER 2023 INTEREST
12/1/23	1/4/24	1275-2023	LCNB TRUST	1000-701-0000	\$18,097.42	DECEMBER 2023 INTEREST
12/1/23	1/4/24	1276-2023	CD 15	1000-701-0000	\$337.68	DECEMBER 2023 INTEREST
12/7/23	1/4/24	1277-2023	CD 44	1000-701-0000	\$1,027.40	DECEMBER 2023 INTEREST
12/7/23	1/4/24	1278-2023	CD 45	1000-701-0000	\$6,517.81	DECEMBER 2023 INTEREST
12/8/23	1/4/24	1279-2023	CD 46	1000-701-0000	\$1,047.95	DECEMBER 2023 INTEREST
12/8/23	1/4/24	1280-2023	CD 37	1000-701-0000	\$976.03	DECEMBER 2023 INTEREST
12/8/23	1/4/24	1281-2023	FHLB 15	1000-701-0000	\$5,781.25	DECEMBER 2023 INTEREST
12/11/23	1/4/24	1282-2023	CD 47	1000-701-0000	\$6,267.12	DECEMBER 2023 INTEREST
12/11/23	1/4/24	1283-2023	CD 39	1000-701-0000	\$996.58	DECEMBER 2023 INTEREST
12/11/23	1/4/24	1284-2023	CD 31	1000-701-0000	\$988.73	DECEMBER 2023 INTEREST
12/11/23	1/4/24	1285-2023	FHLB 18	1000-701-0000	\$3,111.11	DECEMBER 2023 INTEREST
12/12/23	1/4/24	1286-2023	CD 32	1000-701-0000	\$624.21	DECEMBER 2023 INTEREST
12/14/23	1/4/24	1287-2023	CD 48	1000-701-0000	\$1,068.49	DECEMBER 2023 INTEREST
12/14/23	1/4/24	1288-2023	CD 53	1000-701-0000	\$123.29	DECEMBER 2023 INTEREST
12/15/23	1/4/24	1289-2023	CD 41	1000-701-0000	\$934.93	DECEMBER 2023 INTEREST
12/15/23	1/4/24	1290-2023	CD 60	1000-701-0000	\$1,068.49	DECEMBER 2023 INTEREST
12/15/23	1/4/24	1291-2023	UST 6	1000-701-0000	\$187.50	DECEMBER 2023 INTEREST
12/19/23	1/4/24	1292-2023	CD 33	1000-701-0000	\$204.66	DECEMBER 2023 INTEREST
12/26/23	1/4/24	1293-2023	CD 61	1000-701-0000	\$811.64	DECEMBER 2023 INTEREST
12/27/23	1/4/24	1294-2023	CD 17	1000-701-0000	\$327.45	DECEMBER 2023 INTEREST
12/28/23	1/4/24	1295-2023	CD 14	1000-701-0000	\$314.67	DECEMBER 2023 INTEREST
12/28/23	1/4/24	1296-2023	CD 16	1000-701-0000	\$337.68	DECEMBER 2023 INTEREST
12/28/23	1/4/24	1297-2023	CD 22	1000-701-0000	\$347.92	DECEMBER 2023 INTEREST
12/8/23	1/4/24	1298-2023	INVESTMENT FHLB 15	1000-701-0000	\$5.49	Gain on Investment
12/15/23	1/4/24	1299-2023	INVESTMENT UST 6	1000-701-0000	\$1,359.37	Gain on Investment
					<b>\$66,215.74</b>	

**Other Business:**

None.

**Visitor Concerns:**

None.

**Trustee Reports:**

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Personnel Road Department compensation and Collective Bargaining matters pursuant to ORC 121.22 (G) (1) and (G) (4) at 7:44 p.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. VanDeGrift "YEA", Mr. Sams "YEA" and Mr. Jones "YEA" the executive session was entered.

By motion of Mr. Jones that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift and the executive session ended. Upon call of roll, Mr. VanDeGrift "YEA", Mr. Sams "YEA" and Mr. Jones "YEA" the Board returned to regular session at 8:05 p.m.

A discussion was held by the Board regarding hiring existing full-time employees as full-time career firefighter positions that pay into Ohio Police & Fire Fund retirement system.

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Corey Gerdeman, effective January 13, 2024 as a full-time Firefighter II/Paramedic at the rate of \$23.00. Mr. Gerdeman will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-07**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Bobby Grant, effective January 14, 2024 as a full-time Firefighter I/Paramedic at the rate of \$22.00. Mr. Grant will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-08**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Jonathan Neanover, effective January 13, 2024 as a full-time Firefighter II/EMT Basic at the rate of \$22.00. Mr. Neanover will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-09**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Taylor Meldrum, effective January 13, 2024 as a full-time Firefighter II/Paramedic at the rate of \$23.00. Ms. Meldrum will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-10**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Joseph Mears, effective January 13, 2024 as a full-time Firefighter II/Paramedic at the rate of \$23.00. Mr. Mears will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-11**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Adam Hofmann, effective January 13, 2024 as a full-time Firefighter I/EMT Basic at the rate of \$21.00. Mr. Hofmann will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-12**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Neil Arsenio, effective January 13, 2024 as a full-time Firefighter II/EMT Basic at the rate of \$22.00. Mr. Arsenio will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund

retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-13**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Alex Guard, effective January 13, 2024 as a full-time Firefighter II/Paramedic at the rate of \$25.00. Mr. Guard will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-14**. (A copy of the Resolution is included in the minutes.)

Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve hiring Jeromy Guerra, effective January 13, 2024 as a full-time Firefighter II/Paramedic at the rate of \$23.00. Mr. Gerdeman will be hired as a career firefighter and this position will pay into the Ohio Police and Fire Fund retirement system. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-15**. (A copy of the Resolution is included in the minutes.)

Steve Pegram of S3D spoke to the Trustees about consulting with the Fire Department. The Trustees wanted to know if he could assist the Township with long term forecasting for our growing fire department.

A motion was made by Mr. Jones that the Board of Trustees adjourns into executive session to discuss Fire Personnel matters pursuant to ORC 121.22 (G) (1) at 8:40 p.m. The motion was seconded by Mr. Vandergrift and upon call of roll call, Mr. Vandergrift "YEA", Mr. Sams "YEA" and Mr. Jones "YEA" the executive session was entered.

By motion of Mr. Vandergrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Vandergrift "YEA", Mr. Sams "YEA" and Mr. Jones "YEA" the Board returned to regular session at 8:55 p.m.

The Trustees discussed needing to appoint an acting Fire Chief. The Board decided to appoint Jon Paul Campbell as the Acting Fire Chief and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system. Chief Campbell accepted his appointment effective January 8, 2024 at an amount of \$1,000.00 per month in addition to his current Deputy Fire Chief salary. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-16**. (A copy of the Resolution is included in the minutes.)

There being no further business, Mr. Jones made a motion, seconded by Mr. VanDeGrift, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for January 30, 2024 at 9:00 a.m.

Signed: \_\_\_\_\_ Chairman of the Board

Attest: \_\_\_\_\_ Fiscal Officer

**PERMANENT  
24-01-01  
TOWNSHIP ANNUAL APPROPRIATION RESOLUTION**

The **Board of Trustees** of TURTLECREEK TOWNSHIP, in WARREN COUNTY, OHIO met in REGULAR session on the 8<sup>th</sup> day of JANUARY, 2024, at the TOWNSHIP MEETING HALL with the following members present:

JONATHAN D.SAMS

JAMES VANDEGRIFT

Mr. VanDeGrift moved the adoption of the following Resolution:

**BE IT RESOLVED** by the *Board of Trustees* of TURTLECREEK TOWNSHIP, WARREN COUNTY, OHIO that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending **December 31, 2024**, the following sums be and the same are hereby set aside and **appropriated** for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

Mr. Sams seconded the **Resolution** and the roll being called upon its adoption the vote resulted as follows:

MR. JIM VANDEGRIFT                      "YEA"

MR. JONATHAN D. SAMS                      "YEA"

**Adopted** JANUARY 8, 2024

\_\_\_\_\_  
Board of Township Trustees Fiscal Officer

**THE STATE OF OHIO, WARREN COUNTY, ss :**

I, AMANDA K. CHILDERS, Fiscal Officer of the Board of Trustees  
of Turtlecreek Township, in Warren  
County Ohio, and in whose custody the Files, Journals and Records  
of said Board are required by the Laws of the State of Ohio to be  
kept, do hereby certify that the foregoing *Annual Permanent Appropriation*

*Resolution* is taken and copied from the original Resolution now on  
file with said Board, that the foregoing Resolution has been compared  
by me with the said original and that the same is a true and correct  
copy thereof.

**WITNESS** my signature, this 8<sup>th</sup> day of January, 2024.

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Township Fiscal Officer

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**ANNUAL APPROPRIATION  
PERMANENT  
RESOLUTION**

**BOARD OF TOWNSHIP TRUSTEES**

Turtlecreek Township,  
Warren County, Ohio.  
Passed January 8, 2024

For the Fiscal Year Ending  
December 31st, 2024

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Filed \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
County Auditor

By \_\_\_\_\_  
Deputy

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**RESOLUTION 24-01-02  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**REINSTATE SHANNON DEYE TO ACTIVE STATUS,  
EFFECTIVE JANUARY 12, 2024**

**WHEREAS**, Shannon Deye has requested to be reinstated to active status with the Turtlecreek Township as a part-time EMS-Paramedic with the department and terminate her unpaid leave of absence; and

**WHEREAS**, the effective date to reinstate Shannon Deye to active status with the department will be January 12, 2024; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby reinstate to active status, Shannon Deye, effective January 12, 2024.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed:	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 24-01-03  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**TERMINATION OF MARK HALL,  
PART-TIME FIREFIGHTER/EMT-BASIC  
EFFECTIVE JANUARY 8, 2024**

**WHEREAS**, Mark Hall has requested a leave of absence as of October 7, 2023; and

**WHEREAS**, the requested leave of absence would extend beyond the permitted six (6) months allowable by the township's personnel policy manual, Section 6.12; and

**WHEREAS**, the township cannot authorize a leave of absence beyond six (6) months, Mark Hall will be terminated from employment with the township effective January 8, 2024.

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby acknowledge the termination of Mark Hall, effective January 8, 2024.

Mr. VanDeGrift moved for adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"

Resolution adopted this 8<sup>th</sup> day of January, 2024.

**THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES**

\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-04  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**Authorizing Participation with the Warren County Engineer’s Office in the Warren County 2024 Resurfacing (or Striping or Chip Seal) Project and Approve a Future Purchase Order with the selected Contractor for an amount of approximately \$1,037,999.01**

**WHEREAS**, Turtlecreek Township desires to participate in the Warren County 2024 Resurfacing (or Striping or Chip Seal) Project through the Warren County Engineer’s Office in order to resurface (or stripe or Chip Seal) the designated Turtlecreek Township Roads; and

**WHEREAS**, the Warren County Engineer’s Office meets all applicable State and local requirements through the bid process for Resurfacing (or Striping or Chip Seal); and

**WHEREAS**, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to participate with the Warren County Engineer’s Office for the 2024 Resurfacing (or Striping or Chip Seal) Project for the 2024 construction season; now

**THEREFORE, BE IT RESOLVED**, by Turtlecreek Township to participate with the Warren County Engineer’s Office for Resurfacing (or Striping or Chip Seal) and payment for the designated Turtlecreek Township Roads as part of the Warren County 2024 Resurfacing (or Striping or Chip Seal) Project; and

**FURTHER BE IT RESOLVED**, that Turtlecreek Township approve a future Purchase Order with the selected Contractor for direct payment to the Contractor in an amount of approximately \$1,037,999.01, final amount to be determined at the time the contract is awarded.

Mr. VanDeGrift moved for adoption of the foregoing resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Resolution adopted this 8th day of January, 2024.

TURTLECREEK TOWNSHIP

\_\_\_\_\_ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES  
WARREN COUNTY, OHIO**

Resolution Number: 24-01-05

Date of Resolution: January 8, 2024

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR**

**RESOLUTION**

**WHEREAS**, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township

not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

**WHEREAS**, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

**WHEREAS**, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

**THEREFORE, BE IT RESOLVED** by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

**Section 1.** This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

**Section 2.** That the Board is acting in its administrative capacity in adopting this Resolution.

**Section 3.** That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

**Section 4.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 8<sup>th</sup> day of January, 2024.

**CERTIFICATION:**

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: \_\_\_\_\_

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: \_\_\_\_\_

**RESOLUTION 24-01-06  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**A RESOLUTION APPOINTING JAMES VANDEGRIFT AND JOE KRAMER TO  
THE LEBANON-TURTLECREEK JEDD LAND USE REVIEW BOARD**

**WHEREAS**, pursuant to Section 8. (H) of the Lebanon-Turtlecreek Joint Economic Development District (JEDD) Agreement, and in accordance with Ohio Revised Code Section 715.80, The City of Lebanon and Turtlecreek Township agree to create a JEDD Land Use Review Board (“Board”); and

**WHEREAS**, said Board shall make recommendations to the Warren County Commissioner’s with respect to planning, zoning, and land use decisions affecting territory within the Lebanon-Turtlecreek JEDD;

WHEREAS, said Board shall consist of two members appointed by the Lebanon City Council and two members appointed by the Turtlecreek Township Trustees.

**NOW THEREFORE, BE IT RESOLVED**, that James VanDeGrift and Joe Kramer, be appointed as the township representatives to the Lebanon-Turtlecreek JEDD Land Use Review Board.

Mr. VanDeGrift moved for adoption of the foregoing resolution. The motion was seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-07  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE COREY GERDEMAN, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER II/PARAMEDIC**

**WHEREAS**, a position of “Full-Time Firefighter II/Paramedic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Corey Gerdeman be hired as a Full-Time Firefighter II/Paramedic and this position will

be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Corey Gerdeman for the position of Full-Time Firefighter/Paramedic, effective January 13, 2024 at the rate of \$23.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-08  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE BOBBY GRANT, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER I/PARAMEDIC**

**WHEREAS**, a position of "Full-Time Firefighter I/Paramedic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Bobby Grant be hired as a Full-Time Firefighter I/Paramedic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Bobby Grant for the position of Full-Time Firefighter I/Paramedic, effective January 13, 2024 at the rate of \$22.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-09  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE JONATHAN NEANOVER, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

**WHEREAS**, a position of “Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Joseph Neanover be hired as a Full-Time Firefighter II/EMT Basic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Jonathan Neanover for the position of Full-Time Firefighter II/EMT Basic, effective January 13, 2024 at the rate of \$22.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed: \_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

\_\_\_\_\_ “YEA”

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-10  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE TAYLOR MELDRUM, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER II/PARAMEDIC**

**WHEREAS**, a position of “Full-Time Firefighter II/Paramedic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Taylor Meldrum be hired as a Full-Time Firefighter II/Paramedic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Taylor Meldrum

for the position of Full-Time Firefighter II/Paramedic, effective January 13, 2024 at the rate of \$23.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-11  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE JOSEPH MEARS, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER II/PARAMEDIC**

**WHEREAS**, a position of "Full-Time Firefighter II/Paramedic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Joseph Mears be hired as a Full-Time Firefighter II/Paramedic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Joseph Mears for the position of Full-Time Firefighter II/Paramedic, effective January 13, 2024 at the rate of \$23.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-12  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE ADAM HOFMANN, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER I/EMT BASIC**

**WHEREAS**, a position of “Full-Time Firefighter I/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Adam Hofmann be hired as a Full-Time Firefighter I/EMT Basic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Adam Hofmann for the position of Full-Time Firefighter I/EMT Basic, effective January 13, 2024 at the rate of \$21.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 24-01-13  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE NEIL ARSENIO, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

**WHEREAS**, a position of “Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Neil Arsenio be hired as a Full-Time Firefighter II/EMT Basic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Neil Arsenio for the position of Full-Time Firefighter II/EMT Basic, effective January 13, 2024 at the rate of \$22.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-14  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE ALEXANDER GUARD, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER II/PARAMEDIC**

**WHEREAS**, a position of "Full-Time Firefighter II/Paramedic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Alexander Grant be hired as a Full-Time Firefighter II/Paramedic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Alexander Grant for the position of Full-Time Firefighter II/Paramedic, effective January 13, 2024 at the rate of \$25.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed: \_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

\_\_\_\_\_ "YEA"

Attest: \_\_\_\_\_ Chief Fiscal Officer

**RESOLUTION 24-01-15  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**HIRE JEROMY GUERRA, EFFECTIVE JANUARY 13, 2024  
AS A FULL-TIME FIREFIGHTER II/PARAMEDIC**

**WHEREAS**, a position of “Full-Time Firefighter II/Paramedic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

**WHEREAS**, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department/Emergency Medical Service have recommended that Jeromy Guard be hired as a Full-Time Firefighter II/Paramedic and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Jeromy Guerra for the position of Full-Time Firefighter II/Paramedic, effective January 13, 2024 at the rate of \$26.00 per hour.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 24-01-16  
TURTLECREEK TOWNSHIP  
WARREN COUNTY, OHIO**

**A RESOLUTION TO HIRE JON PAUL CAMPBELL,  
EFFECTIVE JANUARY 8, 2024  
AS THE ACTING FIRE CHIEF**

**WHEREAS**, as a need to provide an Acting Chief within the Turtlecreek Township Fire Department/Emergency Medical Service has arisen, and

**WHEREAS**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have appointed Jon Paul Campbell as the Acting Fire Chief and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

**WHEREAS**, Jon Paul Campbell has accepted the appointment to the position of Acting Fire Chief effective January 8, 2024 at an amount of \$1,000.00 per month in additional to his current Deputy Chief Fire salary to be paid from the EMS/Fire Fund (2193); and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees of Turtlecreek Township, Warren County, Ohio that they hereby approve the hiring of Jon Paul Campbell for the position of Acting Fire Chief, effective January 8, 2024 at the additional monthly salary of \$1,000.00.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 8<sup>th</sup> day of January, 2024.

Signed:	_____	“YEA”
	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

End of Minutes.

